

Math & Stats Graduate Student
Teaching Request Form

IMPORTANT: Please fill out Part I of this form, then give it to your supervisor, who will fill out Part II. The completed form should be submitted to Carol Anne Sargent (msadmin@uvic.ca). As the availability of courses varies from term to term, there is no guarantee that a suitable course will be found to meet this request. We often find ourselves looking for statistics instructors and summer instructors.

If your circumstances change throughout the year, please submit a new form.

Part I - To be completed by the student

Print Full Name	
Course(s) Requested*	
Term(s) Requested (select as many as apply)	<input type="checkbox"/> Summer 2020 <input type="checkbox"/> Fall 2020 <input type="checkbox"/> Spring 2021
Do you anticipate Graduating on or before April 30, 2021?	

* Fill in either a specific course (e.g., Math 100) or a course level (e.g., Stat 200 level, Math 100-200 level).

Signature

Date:

Part II - To be completed by the supervisor

I support the above teaching request.
(leave blank if you do not support the request)

Comments by the Supervisor (optional)

Signature

Date:

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Guiding Principles

- *Sessional teaching is an important component of a doctoral student's teaching dossier, and an integral part of their learning. The Department of Mathematics and Statistics strives to ensure that PhD students graduate with a well-rounded teaching dossier.*
- *Coursework, research and thesis completion is, however, the primary objective for all students and must remain paramount. In order to support a well-rounded student development, the department's practice is to limit sessional teaching assignments to 1 section per academic year. Under special circumstances, a second section may be offered based on need, and supervisor approval.*
- *Students will have demonstrated teaching effectiveness gained from working in the Assistance Centre, leading tutorials or labs or other teaching experience prior to being offered a sessional teaching appointment;*
- *Initial teaching assignments will often be made in Spring or Fall in co-ordinated courses in order to provide supervision and mentorship throughout the first assignment;*
- *Faculty mentors will be assigned for all summer teaching assignments;*
- *Masters students will be considered for sessional teaching work provided that they have outstanding tutorial or lab experience, and provided there is an appropriate assignment available.*